



6000 Doug Attaway Blvd. | Shreveport, LA 71115 | P (318)524-2272 | F (318)524-2273 | port@portsb.com | www.portcb.com

MEMORANDUM

To: Commissioner Sam N. Gregorio, President
Commissioner Rick C. Prescott, Vice-President
Commissioner Roy Griggs, Secretary-Treasurer
Commissioner Lynn Austin
Commissioner Erica R. Bryant
Commissioner James D. Hall
Commissioner Capt. Thomas F. Murphy
Commissioner James L. Pannell
Commissioner Steve Watkins

From: Eric England

Date: November 3, 2017

Re: **SPECIAL BOARD/EXECUTIVE COMMITTEE MEETING, Monday, November 6, 2017**

The Special Board/Executive Committee Meeting will be on Monday, November 6, 2017, 10:00 a.m. in the Board Room of the Regional Commerce Center, 6000 Doug Attaway Blvd., Shreveport. An agenda is attached.

Please let us know if you cannot attend the meeting. Thank you.

cc: Ed Walsh, Sarah McKinney and Alex Leach, Romph Pou Agency, Public Relations
Southern Strategy Group of North LA, Legislative Monitor
CBPC Staff

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"This institution is an equal opportunity provider and employer."

MEMBERS: *Sam N. Gregorio, President; Rick C. Prescott, Vice President; Roy Griggs, Secretary-Treasurer
Lynn Austin; Erica R. Bryant; James D. Hall; Capt. Thomas F. Murphy; James L. Pannell; Steve Watkins*

SPECIAL BOARD/EXECUTIVE COMMITTEE MEETING **Agendas**

Monday, November 6, 2017
10:00 a.m., Regional Commerce Center
Board Room

MISSION: Maximize utilization of the Caddo Bossier Port resources to generate economic development in Caddo and Bossier Parishes, expand use and development of the area's multi-modal transportation and distribution system, and increase commerce through the Port.

- *The Port will provide cost effective and efficient facilities for its users.*
- *The Port shall operate in a fiscally responsible manner.*
- *The Port will maximize utilization of public assets entrusted to it for the economic benefit of the citizens of Caddo-Bossier Parishes and partners of interest.*

Special Board Meeting

Call to Order

Roll Call

Introduction of Guests

Public Comment on Agenda Items

- 2018 General Fund and Capital Operations Budgets - Drafts
- Reserve Fund Ordinances – Drafts
 - a) Economic Development Reserve Fund
 - b) General Reserve Fund
 - c) Capital Operations Reserve Fund
- Promotion and Sponsorship Policy - Draft
- Plan of Action – Draft

Executive Committee Matters

- Projects Inspector
- Construction Testing Service
- 40,000 SF Warehouse Engineer
- Special Rail Matters Counsel
- Employee Assistance Program/FRA

Adjourn

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